



DEPARTMENT OF THE ARMY  
U.S. ARMY MANEUVER SUPPORT CENTER AND FORT LEONARD WOOD  
320 MANSCEN LOOP STE 316  
FORT LEONARD WOOD, MISSOURI 65473-8929

REPLY TO  
ATTENTION OF

16 FEB 2007

IMNW-LNW-EOP

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy #73-07, Prevention of Unlawful Harassment

1. REFERENCE. AR 690-600, Equal Employment Opportunity Discrimination Complaints, 9 Feb 04.

2. PURPOSE. To provide guidance to all Maneuver Support Center and Fort Leonard Wood (USAMANSSEN&FLW) personnel on the Prevention of Unlawful Harassment. This policy applies to all personnel assigned to or under the operational control of USAMANSSEN&FLW.

3. POLICY.


a. Harassment is misconduct and a prohibited personnel practice that undermines the integrity of employees, debilitates morale, and interferes with work productivity. All employees have the right to a workplace free of harassment regardless of race, color, sex, religion, national origin, age, or disability. Offensive conduct constitutes harassment if it alters the conditions of the victim's employment either by culminating in a tangible employment action or by being sufficiently severe or pervasive to create a hostile work environment.

b. Discrimination and harassment of any kind are, without question, unacceptable in the workplace. Every supervisor or commander must prevent and promptly correct all harassing behaviors in the workplace. Supervisors are responsible for actively monitoring the work site to prevent harassment and assure a non-hostile work environment. All employees have a responsibility to report harassing behaviors by using the complaint process or otherwise reporting allegations of harassment to management officials. No employee or applicant for employment will be retaliated against for filing a complaint or reporting behavior perceived as harassment.

c. Harassment of any kind is detrimental to accomplishing the USAMANSSEN&FLW mission. This policy is reflective of my personal commitment to equal opportunity. I expect all management officials and employees to prevent such behaviors and to execute timely corrective action should they occur.

d. Post a copy of this policy on all official bulletin boards, websites, and make available upon request.

4. PROPONENT. Proponent for this policy is Director, Equal Employment Opportunity Office, 596-0602.

  
WILLIAM H. MCCOY  
Major General, USA  
Commanding

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All Schools, Brigades, Battalions, Companies,  
Detachments, Tenant Units, Directorates,  
And Personal Staff Offices